

Minute Book – Page 67

Organization Meeting:

January 3, 2023

The Organization Meeting of the Keating Township Supervisors was held on January 3, 2023 at 6:00 pm in the Township Building with Temporary Chairman McClain opening the meeting and leading the Pledge of Allegiance. Supervisor John Anderson, Supervisor David McClain, Supervisor Dana Spittler, Secretary Trudi Bowser and three (3) others attended the meeting.

ORGANIZATION APPOINTMENTS were as follows:			
	Position	Appointee	Motion/2nd the motion
1	Chairman	David S. McClain	Spittler/Anderson - Unanimous
2	Vice-Chairman	John Anderson	Spittler/Anderson - Unanimous
3	Secretary-Treasurer	Trudi Bowser	Anderson/McClain - Unanimous
4	Clerk		
5	Earned Income Tax Collector	Berkheimer Associates	McClain/Anderson - Unanimous
6	Tax Collector Deputy	Dawn Babcock	McClain/Anderson - Unanimous
7	Roadmaster/Employee	David A. Vossler	Spittler/McClain - Unanimous
8	Roadmaster - Alternate	John Anderson	Spittler/McClain - Unanimous
9	SEO/Alternate	Todd S. Fantaskey/ Nick Melnick	McClain/Anderson - Unanimous
10	Solicitor	Jeanne Miglicio	McClain/Anderson - Unanimous
11	Township Code Enforcement Officer	Dana Spittler	McClain/Anderson - Unanimous
12	Vacancy Board Chairman	Robert Bosworth	McClain/Anderson - Unanimous
13	Bank Designation	Hamlin Bank & Trust Company	McClain/Anderson - Unanimous
14	Meeting Schedule	1st Wednesday of the month	McClain/Anderson - Unanimous
15	State Convention Voting Delegate	Secretary/Treasurer or Supervisor	McClain/Anderson - Unanimous
16	Advertising	Bradford Era	McClain/Anderson - Unanimous
17	Emergency Management Coordinator	Dana Spittler	McClain/Anderson - Unanimous
18	Hilltop Fire Police Chief	Chuck Dickinson	McClain/Anderson - Unanimous
19	Building Code Officer/Inspector (UCC)	Michael Cleveland - KNA Inspections, LLC	McClain/Anderson - Unanimous
20	Building Code Inspector (UCC)		McClain/Anderson - Unanimous
21	Time keeper	Steve Field	Spittler/McClain - Unanimous
22	Safety Officer	Steve Field	Spittler/McClain - Unanimous
23	Open Records Officer	Trudi Bowser	McClain/Anderson - Unanimous
24	Tax Collection Voting Delegate/Alternate	Sandy Vossler	McClain/Anderson - Unanimous
25	UCC Appeals Board Members (3)	Mark Vossler	McClain/Anderson - Unanimous
			McClain/Anderson - Unanimous
		William Gallup	McClain/Anderson - Unanimous
26	Employee - Part Time (as needed)	Chet Tanner, III	McClain/Anderson - Unanimous
27	CDL Drug Testing Program	Occupational Health Systems	McClain/Anderson - Unanimous
	Township Auditors	Haines and Company	McClain/Anderson - Unanimous
28	All other resolutions, appointments and ordinances remain the same.		McClain/Anderson - Unanimous

Minute Book – Page 68

Monthly Meeting

January 3, 2023

The Keating Township Supervisors met on January 3rd, 2023, at 6:00 pm in the Township Building with Chairman David McClain bringing the meeting to order and leading the Pledge of Allegiance. Supervisors Anderson, Spittler, Secretary Bowser and three (3) township residents attended the meeting.

The Minutes of December 7th, 2022, board meeting was unanimously approved and motioned by Supervisor McClain/2nd Anderson.

TREASURER’S REPORT showed the following bank balances:

	GENERAL FUND	STATE AID	SEWER	Period of 12/1/22 to 12/31/22		
Petty Cash	194.04	-	181.17	General Fund	Receipts	\$ 24,840.26
Hamlin-Checking	345,857.81	43,340.21	45,588.49		Expenses	\$ 97,584.51
PLIGT-Savings	508,188.54	205,756.11	526,147.31		Interest Incom	\$ 2,111.35
Hamlin-MM	1,989.16	-			Checks No.	9404-9436
Hamlin - Impact	121,568.99			State Aid	Receipts	\$ -
Hamlin - Road Bond	94,748.58				Expenses	\$ 4,430.90
NWS-Checking		-	86,968.84		Interest Incom	\$ 755.44
	\$ 1,072,547.12	\$ 249,096.32	\$ 658,885.81		Checks No.	3327-3328
				Sewer	Receipts	\$ 70,123.98
UNPAID EXPENSES	\$ 10,311.40	\$ -	\$ 2,845.12		Expenses	\$ 24,103.54
					Interest Incom	\$ 1,785.07
					Check No.	3700-3716

A motion was made by Supervisor McClain/2nd Anderson, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supervisor McClain/2nd Anderson, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$13,156.52, including Sewer Expenses of \$2,845.12.

PUBLIC HEARD: None

BIDS: None

COMMUNICATIONS:

- 1) PSATS Conference and Trade Show April 23 – 26, 2023
- 2) PSATS 2023 bidding limits \$12,200 not to exceed \$22,500
- 3) PSATS News Bulletin
- 4) Hamlin Library December report.

SEWER REPORT: None

OLD BUSINESS:

- 1) Supervisor McClain stated that the surveyor has given ARS Engineering the information needed to resubmit the GP-11 permit for the Valley Cross Road Bridge.

NEW BUSINESS:

- 1) A motion was made by Supervisor McClain/2nd Anderson to adopt Resolution 2023-A SEO Rates. Motion carried unanimously.

- 2) A motion was made by Supervisor McClain/2nd Anderson to adopt Resolution 2023-B Solicitor as Jeanne Miglicio. Motion carried unanimously.
- 3) A motion was made by Supervisor McClain/2nd Anderson to adopt Resolution 2023-C to increase Roadmaster, laborers, part time-laborer, sewer operator and the secretary/treasurer \$.756. Motion carried unanimously.
- 4) A motion was made by Supervisor McClain/2nd Anderson to adopt Resolution 2023-D Haines and Company and intern and external auditors. Motion Carried unanimously.
- 5) A motion was made by Supervisor Spittler/2nd McClain to purchase a pressure washer for the Sewer Department at Costa's for \$999. Motion carried unanimously.
- 6) A motion was made by Supervisor Anderson/2nd McClain to accept Ingerson's quote for overhead doors. Motion carried unanimously.
- 7) A motion was made by Supervisor McClain/2nd Anderson to purchase a rolling tool chest at Harbor Freight for \$1,699. Motion carried unanimously.
- 8) The supervisors tabled the discussion about the 2023 mowing to get quotes from contractors.
- 9) The supervisors tabled the discussion about repairing the mower.
- 10) The supervisors let the public know we were looking for a township/sewer employee and to put on Indeed.
- 11) Workshop – None
- 12) Assessor's Office – None
- 13) Emery inquired about the Sewer Report on the agenda and why nothing was read. Supervisor McClain let know that there was no report to be read.
- 14) John Stratton inquired about the sewer operator and the trouble we've had keeping them and if this was going to be a continuous issue. Supervisor McClain stated that this time someone leaving was different, it was a young kid that didn't want to work in the sewer system his whole life. When the other operator left, it was mainly we didn't accommodate him, and he got burned out and he also went to a job with more pay.
- 15) John also questioned if Haines & Company submitted a bid or that they haven't been our audit company before. Supervisor McClain stated that we sought them out and that 2022 was their first audit for us.

- 16) **NEXT WORKSHOP:** will be held on January 18, 2023 at 5:00 pm in the Township Building.
- 17) **NEXT MEETING:** will be held on February 1, 2023 at 6:00 pm in the Township Building.
- 18) **ADJOURNMENT:** was heard at 6:51 pm.

Respectfully submitted, Trudi Bowser, Secretary/Treasurer