

The Keating Township Supervisors met on April 4, 2017 at 6:00 pm in the Township Building with David McClain bringing the meeting to order and leading the Pledge of Allegiance. Supervisors McClain, Covert, Tanner, Sec’y Smith, Twp. Auditors, Debra Vossler, Dan LaPage and fourteen (14) township residents attended the meeting.

Twp. Auditor-Chairman Debra Vossler and Secretary Dan Lapage stated that everything was fine and they didn’t find any discrepancies in the 2016 Audit. The report was completed and filed with the DCED, McKean County Courthouse and Township and they are officially closing the books for 2016. Supv McClain and Supv Covert thanked both auditors for their work. Supv Tanner also thanked them and had a couple comments. He read a statement from April Twp News in regards if the Twp. is able to pay any reimbursements for employees that receive health care coverage for certain out-of pocket health care costs, such as copays, deductibles, and prescriptions. He asked Mrs. Vossler if the Twp. was in compliance with the IRS approved plans. Mrs. Vossler stated she would look into it and get back to the Supervisors.

The Minutes of the March 1<sup>st</sup>, 2017 meeting were unanimously approved by motion of Supv Covert/2<sup>nd</sup> Tanner.

**TREASURER’S REPORT** showed the following bank balances:

	<b>GENERAL FUND</b>	<b>STATE AID</b>	<b>SEWER</b>	Period of	3/1/17 to 3/31/17
Petty Cash	65.93	-	210.51	General Fund	Receipts \$ 61,314.36
Checking	133,000.08	1,574.61	44,773.46		Expenses \$ 17,097.17
Savings	407,633.89	216,225.14	46,960.50		Checks No. 7439-7465
NWS - Savings	107,446.33	-	5,171.00		
Impact Fee/Debt Res	51,192.56	-	119,760.74	State Aid	Receipts \$ 194,638.57
	<u>\$ 699,338.79</u>	<u>\$ 217,799.75</u>	<u>\$ 216,876.21</u>		Expenses \$ 52,071.18
UNPAID EXPENSES:	60,860.84	5,160.57	4,571.28		Checks No. 3099-3102
PAID EXPENSES	<u>\$ 462.92</u>		<u>\$ 2,687.15</u>		

A motion was made by Supv Tanner/2<sup>nd</sup> Covert, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supv Covert /2<sup>nd</sup> Tanner, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$70,592.69, including Sewer Expenses of \$4,571.28. A motion was made by Supv Tanner/2<sup>nd</sup> McClain to pay any bills that come due before next meeting that will accrual a late charge. Motion carried unanimously.

**PUBLIC HEARD:** NONE

**BIDS:**

**2017 Aggregates Bids:**

**2RC – 600 Tons ~ \$12.50**, IA Construction Inc., motioned by Supv Covert/2<sup>nd</sup> Tanner, Motion carried unanimously.

**DSA – 400 Tons ~ \$18.00**, Duffy, Inc., motioned by Supv Covert/2<sup>nd</sup> Tanner, Motion carried unanimously.

**#3 – 300 Tons ~ \$16.75**, Wayne Gravel Products, motioned to table till April 20<sup>th</sup> meeting by Supv McClain/2<sup>nd</sup> Tanner, Motion carried unanimously. Twp. want to confirm bid price on aggregate.

**#8 – 700 Tons ~ \$16.50**, IA Construction Inc., motioned to table till April 20<sup>th</sup> meeting by Supv Tanner/2<sup>nd</sup> Covert, Motion carried unanimously. Twp. wants road master to inspect material.

**R6 Rip Rap – 100 Tons ~ \$24.00**, Duffy, Inc., motioned to table till April 20<sup>th</sup> meeting by Supv Covert/2<sup>nd</sup> Tanner, Motion carried unanimously. Twp. wants to confirm bid price was for delivery to project sites.

### **Irons Hollow Pipe Replacement Project Bids:**

A motion by Supv Tanner/2<sup>nd</sup> Covert to award Irons Hollow Pipe Replacement Project to Duffy, Inc. in the amount of \$19,128.50. Motion carried unanimously.

Other Bids:        Bob Cummins Construction Co. ~ \$54,927.00        Anderson Welding Co. ~ \$19,785.00  
                      Dean Construction Co. ~ \$38,850.00                Solveson Contracting, Inc. ~ \$37,750.00

### **Gifford Hollow Bridge Project – Engineering and Surveying**

A motion was made by Supv Tanner/2<sup>nd</sup> Covert, to table Gifford Hollow Bridge Project Bids until Supervisors are able to review both bids. Motion carried unanimously.

E & M Engineering & Surveying \$18,000.00        CJ Wallace Engineering    \$19,000.00

### **COMMUNICATIONS:**

- 1) 2017 Spring Clean ~ May 15th
- 2) PSTATS Youth Award Contest

### **OLD BUSINESS:**

- 1) Phase II updates ~ 351 paid to date – 96.167% ~ 331 pumps installed – 91.18%
- 2) Phase III updates ~ Phase III connection line drawings are update with line relocations, pump station changes and will be headed to RUS for review soon.

### **NEW BUSINESS:**

- 1) A motion was made by Supv Covert/2<sup>nd</sup> Tanner to adopt Ordinance No. 92, Municipal Claim Ordinance. Motion carried unanimously.
- 2) Resolution No. 2017-J was motioned by Supv McClain/2<sup>nd</sup> Covert to move the CD from Hamlin Bank to JVB Bank. CD rate will be APR of 1.51% for a term of 150-weeks. Motion carried unanimously.
- 3) Supv McClain stated that the Twp. has received Felix & Gloekler, P.C. Engagement Letter for 2016 audit.
- 4) A motion was made by Supv Covert/2<sup>nd</sup> Tanner to allow Twp. to grade Smethport Fire Dept. parking lot. Motion carried unanimously.
- 5) Health Care Opt-Out Program was discussed with Supervisors. By offering this program to the employees it could save the Twp. money. They asked Sec-Tres Smith to start working on description for personal policy and to have it ready for special meeting on April 20<sup>th</sup>.
- 6) A motion was made by Supv Tanner/2<sup>nd</sup> Covert to advertise for a part-time WWTP operator in the Bradford Era. Motion carried unanimously.
- 7) Resolution No. 2017-K was made by Supv Covert/2<sup>nd</sup> Tanner to release James Thomas and Ann Dunkerton small flow sewage deposit being held at Hamlin Bank in an escrow account for 3101 Route 46, parcel #24-001-121.00. Motion carried unanimously.
- 8) A motion was made by Supv McClain/2<sup>nd</sup> Covert to approve Nelson and Julia Tanner Jr. subdivision along Digel Hollow Road with confirmation of property setbacks per Keating Twp. ordinance. Motion carried unanimously.
- 9) A motion was made by Supv Covert/2<sup>nd</sup> Tanner to send Terry Carlson to the PA One Call, Locator Training held Tuesday, April 25<sup>th</sup>, 2017. Motion carried unanimously.
- 10) Township assessment changes – None
- 11) Special Meeting will be held April 20<sup>th</sup> at 4:00 pm.

**NEXT MEETING:** will be held on May 2<sup>nd</sup>, 2017 at 6:00 pm in the Township Building.

**ADJOURNMENT:** was heard at 7:16 pm.

Respectfully submitted, Melissa Jo Smith, Secretary-Treasurer