

The Keating Township Supervisors met on December 6th, 2017 at 6:00 pm in the Township Building with David McClain bringing the meeting to order and leading the Pledge of Allegiance. Supervisors McClain, Covert, Sec’y Smith, Anthony J. Alfieri, and eight (8) township residents attended the meeting. Tanner was absent.

The Minutes of November 1st, 2017 meeting were unanimously approved by motion of Supv Covert/2nd McClain.

TREASURER’S REPORT showed the following bank balances:

	GENERAL FUND	STATE AID	SEWER	Period of	11/1/17 to 11/30/17
Petty Cash	326.95	-	249.54	General Fund	Receipts \$ 57,406.81
Checking	41,748.63	899.71	3,312.77		Expenses \$ 30,766.90
Savings	449,222.97	124,988.73	47,112.45		Checks No. 7690-7713
NWS - Savings	107,648.88	-	6,528.42		
Impact Fee/Debt Res	78,049.61	-	224,798.54	State Aid	Receipts \$ -
	<u>\$ 676,997.04</u>	<u>\$ 125,888.44</u>	<u>\$ 282,001.72</u>		Expenses \$ 6,584.92
UNPAID EXPENSES:	37,306.73	4,779.02	27,030.38		Checks No. 3133-3135
PAID EXPENSES	<u>\$ 208.51</u>	<u>NONE</u>	<u>\$ 1,680.68</u>		

A motion was made by Supv Covert/2nd McClain, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supv Covert/2nd McClain, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$69,116.13 including Sewer Expenses of \$27,030.38. A motion was made by Supv McClain /2nd Covert to pay any bills that come due before next meeting that will accrual a late charge. Motion carried unanimously.

PUBLIC HEARD:

- 1) Mr. Dunn stated there will not be garbage pickup on December 25th because of holiday and it will be picked up on Tuesday, December 26th.
- 2) John Stratton has a few comments on the future ordinances that the Twp might adopted. The property maintenance ordinances would be great, but one of the key things the County needs is to adopted something county wide. Is the County doing that with the blight program? Supv McClain stated that the Townships has to have a few ordinances in place for the County to step in. Mr. Stratton would like a summary of the budget. This was brought up last year too. Supv McClain stated that he asked Mr. Stratton and the group to bring in an example of the budget summary they were looking for. Once you do then we might look at changing, but right now we are using this tool for the budget.
- 3) Emery Gallup looking for an update on test bore of the plume. Twp is currently waiting for a temporary right of way to be able to do test bore. Phase II mixer going to be repair or replaced? Supv Covert stated that it is already repair. Emery also wanted more details for the Sec-Tres workshops.

BIDS: NONE

COMMUNICATIONS:

- 1) Monthly Updates: Supv McClain, Supv Covert and Road Master met with E & M Engineers, David vonArx in regards of Gifford Hollow Bridge Project. We had 3 separate trips to District Judges for delinquent sewer accounts. Nov 16th we had a meeting with Stiffler McGraw, RUS, all Supervisors about Phase III WWTP Project and Honeywell situation. So, everyone was in agreement on the next step with the bore testing. They setup a timeline on the next steps of this project and shooting for a Spring 2018 bid date. We met with Chris Gulotta at the Redevelopment Authority with the new ordinances that are in review.

- 2) Smethport Disposal will not be picking up trash on Monday, December 25th, 2017, due to the Christmas Holiday. Pickup will be Tuesday, December 26th, 2017.
- 3) Twp received Dec newsletter from Hamlin Library.
- 4) Twp received the PSATS 29th Annual President Leadership Award.
- 5) Township received PSATS News Bulletin.

OLD BUSINESS:

- 1) Supv McClain stated Felix and Gloekler, P.C. made an error with their 2016 Audit Bill. We received a credit of \$2,750 towards the 2017 Audit. Supv McClain would like to continue having them complete the audit.

NEW BUSINESS:

- 1) Adoption of Resolution No. 2017-W, which sets the 2018 real estate tax at two and one-half (2 ½) mills on the dollar valuation of Keating Township lands and reflects no increase from 2017 tax rate, unanimously passed by motion of Supv Covert/2nd McClain.
- 2) A motion was made by Supv Covert/2nd McClain, to adopt Resolution No. 2017-X, showing the 2018 Keating Township Budget as \$1,100,675.37 (General Fund = \$513,000.00 * State Aid = \$204,322.37 * Sewer = \$383,353.00).
- 3) Resolution 2017-Y was not motioned by Supv McClain or Supv Covert because they are for bringing the Casino into the area. Having them come would help our Township financially in so many ways.
- 4) A motion was made by Supv McClain/2nd Covert, to adopt Resolution No. 2017-Z, which sets the emergency purchasing limit for Road Master and Secretary-Treasurer to be able to purchase operating or administration supplies up to the amount that requires written or telephonic price quotations from at least 3 qualified and responsible contractors. Road Master and Secretary-Treasurer are required to notify the Supervisors by email what they purchased, what the emergency is and the cost.
- 5) A motion was made by Supv Covert/2nd McClain to file Order of Execution at District Judge Office on Sewer Acct #5415, #1245, #5465, #4185, #4100 and #4105. Motion carried unanimously.
- 6) A motion was made by Supv Covert/2nd McClain to file Civil Complaint for delinquent Sewer Accounts at District Judge Office on Sewer Acct #1460, #4965 and #4460. Motion carried unanimously.
- 7) A motion was made by Supv Covert/2nd McClain to have District Judge serve Sewer Acct #5140 and #5720 their civil complaint since the certified mail came back as insufficient address. Motion carried unanimously.
- 8) A motion was made by Supv McClain/2nd Covert to refund Sewer Acct #5865 from July 18th, 2017 to September 30th, 2017 in the amount of \$144.00. Motion carried unanimously.
- 9) A motion was made by Supv McClain/2nd Covert to call Konzel Construction, Pipe Eye and any other contractor with experience in fixing Phase I pump station. Motion carried unanimously.
- 10) Sec-Tres Smith explained to the Supervisors she will be preparing two Act 13 grants. One for the Phase II and Phase III Sewer Project and the other for a paving project on Dugout Road.
- 11) Supv Covert motioned to accept Brett Morgan resignation letter as of Jan 1st, 2018. He was a part-time WWTP Operator. Supv McClain seconded the motion. Motion carried unanimously.
- 12) Supv McClain motioned the 2018 Board Meeting and Workshop Schedule (Board Meetings ~ Tues-Jan 2nd, Tues-Feb 6th, Tues-Mar 6th, Tues-April 10th, Tues-May 1st, Tues-June 5th, Mon-July 2nd, Wed-Aug 8th, Wed-Sept 5th, Wed-Oct 3rd, Wed-Nov 7th, Wed-Dec 5th) (Workshops ~ Wed-Jan 24th, Wed-Feb 21st, Wed-Mar 21st, Tues-Sept 18th, Tues-Oct 16th) Supv Covert second the motion. Motion carried unanimously.
- 13) A motion was made by Supv McClain/2nd Covert to release the sewer escrow account for 260 Route 446 back to Rena Burdick. House has been sold to new homeowner and Twp isn't requiring the escrow accounts anymore because public sewer is coming soon. Motion carried unanimously.

- 14) A motion was made by Supv McClain/2nd Covert to help Tim Smead with processing McKean County Act 13 Grant in the amount of \$8,500 to pay E&M Engineers and Surveyor's to re-establish the 50' right-of-way on both Northland and Ventures Drive due to deterioration. Motion carried unanimously.
- 15) A motion was made by Supv McClain/2nd Covert to award the Repository Sale, Parcel No. 24-023-103 to Clyde A. Workman in the amount of \$5,000. Motion carried unanimously.
- 16) Supv McClain and Supv Covert reviewed the PIRMA Officers and voted for Dan Anderson and Nicholas F. Hiriak for a five-year term beginning Jan 2018. A motion was made by Supv McClain/2nd Covert. Motion carried unanimously.
- 17) Township Assessment Changes ~ 9 Changes with \$115,300 increase.

NEXT MEETING: will be held on January 2nd, 2018 at 6:00 pm in the Township Building.

ADJOURNMENT: was heard at 7:34 pm

Respectfully submitted, Melissa Jo Smith, Secretary-Treasurer