

**Minute Book – Page 183**  
**Monthly Meeting**  
**November 2nd, 2016**

The Keating Township Supervisors met on November 2<sup>nd</sup>, 2016 at 6:00 pm in the Township Building with David McClain bringing the meeting to order and leading the Pledge of Allegiance. Supervisors McClain, Tanner, Covert & Sec’y Smith, Eric Casanave, Fran DeLancey and seventeen (17) township residents attended the meeting.

The Minutes of the October 5<sup>th</sup>, 2016 meeting were corrected and unanimously approved by motion of Supv Tanner/2<sup>nd</sup> Covert.

**TREASURER’S REPORT** showed the following bank balances:

	<b>GENERAL FUND</b>	<b>STATE AID</b>	<b>SEWER</b>	Period of	10/1/16 - 10/31/16	
Petty Cash	29.98	-	156.00	General Fund	Receipts	\$ 17,867.47
Checking	9,962.91	2,103.05	31,107.94		Expenses	\$ 28,528.32
Savings	876,527.23	146,322.18	54,853.80		Checks No.	7287-7318
NWS - Savings	107,414.90	-	-			
Impact Fee/Debt Res	51,027.93	-	46,960.50	State Aid	Receipts	\$ -
	<u>\$ 1,044,962.95</u>	<u>\$ 148,425.23</u>	<u>\$ 133,078.24</u>		Expenses	\$ 19,929.84
Paid Expenses	18,615.00	NONE	87.85		Checks No.	3064-3071
<b>EXPENSES:</b>	<u>\$ 28,432.51</u>	<u>\$ 15,536.86</u>	<u>\$ 33,646.98</u>			

A motion was made by Supv Tanner/2<sup>nd</sup> Covert, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supv Covert/2<sup>nd</sup> Tanner, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$77,616.35, including Sewer Expenses of \$33,646.98. A motion was made by Supv Tanner/2<sup>nd</sup> Covert to pay any bills that come due before next meeting that will accrual a late charge. Motion carried unanimously.

**PUBLIC HEARD:**

- 1) Emery Gallup asked if we had a total on repairs for grader yet. 49.50 hours total as of 11/2/16, Sec-Tres Smith is getting various quotes on parts list. Ford F-350 Demo? Supv Covert said yes. Small ford tractor, Sec Smith said at Twp. Tandem & Yellow Mack are not here or getting worked on? Supv McClain said they were traded in on International 7400. Can the work session be at 6pm? Supv McClain said we will look into it.
- 2) Cathy Rolfe would like a change to Oct board minutes; trailer wasn’t demo it was moved off the property. She called the 1-800 #; they told her that it doesn’t hurt the pump to sit. She wanted to know why we haven’t pulled the pump at 3042 RT 46 and 67 Spring Street.
- 3) Jim Graves at 126 Spring Street would like his curb stop looked at, he said it’s too high. Supv McClain will have a Twp worker down to look at it.
- 4) Tim Smead, resident on Northland Road was giving the estimate that we received from Shawn Agosti our Twp Penn DOT rep. Supv McClain advise them to call the Planning Commission Jeremy Morey. Twp will also contact Mr. Morey to see if there is any help.
- 5) John Stratton asked questions regarding the 2017 Budget. He would like an actual copy of it to review. Sec Smith, stated that she would look into giving out a copy of the budget. Prior years it has never left the Twp Building. His general concern is openness, the public needs to know what is going on with the budget. He wants a summary of the budget. He also would like the budget put in the newspaper.

**BIDS:** 1) A motioned was made by Supv Tanner/2<sup>nd</sup> Covert to awarded Smethport Disposal Service, LLC. the Solid Waste Collection Bid starting January 1<sup>st</sup>, 2017 to December 31<sup>st</sup>, 2019. The rates will be: Reg Month \$15.50, Senior Month \$15.00, Reg Bag \$2.50, Senior Bag 2.00. Pay the year in full you will receive 5% off.

**COMMUNICATIONS:** None

**OLD BUSINESS:**

- 1) A motion was made by Supv Covert/2<sup>nd</sup> Tanner, to approve payment of Requisition No. 32 in the amount of \$67,854.65. Motion carried unanimously.
- 2) Phase II updates, 340 total paid, 336 pumps pick up, 328 pumps installed
- 3) Phase III updates, Eric Casanave from Stiffler McGraw stated WWTP plans and specs are at RUS for review. Collection system needs a little TLC and Bordell Road pump station needs some depths from Boy Scouts actual sewer line.

**NEW BUSINESS:**

- 1) A motion was made by Supv Covert/2<sup>nd</sup> McClain to advertise the 2017 Budget in the paper. The 2017 budget will be available for review from November 7<sup>th</sup> at the Twp Building. Supv Tanner – Nay, Supv Tanner looked at the 2016 Budget, Amended 2016 Budget and there are still numbers that he doesn't agree with. Supv McClain asked Supv Tanner what the issues are so we can fix them. Supv Tanner stated all known income and expenses are supposed to be reflected in here properly and I don't think that is happening. Sec Smith, asked Supv Tanner what are the issues? Sec Smith explained that KT is a cash accounting system. Supv Tanner would like a forensic audit done and satisfy me with these numbers, if he is wrong and the budget is not off, I will step down as Supervisor. Supv Tanner will not participate in something that he thinks will get him into trouble. Supv McClain asked how we are to precede without have a 2017 budget in place. Supv Tanner said that the state didn't have one at year end. Supv McClain doesn't want to be that irresponsible. Supv Tanner would like to bring a forensic auditor in that he has been in contact with from the Harrisburg area. Sec Smith stated we should have a few quotes on this, not just one.
- 2) 2017 Employee Eye Care Rate is 16.24 per member.
- 3) A motion was made by Supv Tanner/2<sup>nd</sup> McClain to accepted Resolution 2016~N. The \$107,000 in savings account will be moved into a money market account with a higher interest rate. Motion carried unanimously.
- 4) Supv Covert motioned Resolution 2016-O, Melissa Jo Smith, Sec-Tres to be the Administrator of the Northwest Business Online Banking and ACH file. This program will offer our Sewer Customers to be able to sign up and have their sewer payment ACH from there bank account each month. Tanner 2<sup>nd</sup>, Motion carried unanimously.
- 5) A motion was made Supv Tanner/2<sup>nd</sup> Covert for WWTP Operator to attend PA Rural Water class on Dec 13<sup>th</sup>, Motion carried unanimously.
- 6) A Building Permit for a UCC Recreational Cabin Affidavit from Frank Denig along Rt 59 was approved by motion of Supv Tanner/2<sup>nd</sup> Covert. Motion carried unanimously.

**NEXT MEETING:** will be held on Wednesday December 7th, 2016 at 6:00 pm in the Township Building.

**ADJOURNMENT:** was heard at 7:17pm.

Respectfully submitted, Melissa Jo Smith, Secretary-Treasurer