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Monthly Meeting:

January 5, 2015

The Organization Meeting of the Keating Township Supervisors was held on January 5, 2015 at 6:00 pm in the Township Building with Temporary Chairman Chapman opening the meeting and leading the Pledge of Allegiance. Supervisors Clair (Buck) Sweeley, Christopher P. Chapman & David S. McClain, Temporary Sec’y Victoria M. Bickford, Melissa Jo Smith, Harold Bloomgren and ten (10) others attended the meeting.

ORGANIZATION APPOINTMENTS were as follows:			
	Position	Appointee	Motion/2nd the motion
1	Chairman	Christopher P. Chapman	Sweeley/ McClain - Unanimous
2	Vice-Chairman	Clair Sweeley	Chapman/ McClain - Unanimous
3	Secretary-Treasurer	Melissa Jo Smith	McClain/ Chapman - Unanimous
4	Clerk	Wanda W. Duffy	Chapman/ Sweeley - Unanimous
5	Earned Income Tax Collector	Berkheimer Associates	McClain/ Sweeley - Unanimous
6	Tax Collector Deputy	Dawn Babcock	Sweeley/ Chapman - Unanimous
7	Roadmaster	Clair Sweeley	Chapman/ McClain - Unanimous
8	Roadmaster	David A. Vossler	Sweeley/ Chapman - Unanimous
9	SEO/Alternate	Todd S. Fantaskey/ Nick Melnick	Chapman/ Sweeley - Unanimous
10	Solicitor	Anthony J. Alfieri	Sweeley/ Chapman - Unanimous
11	Third Party Collection Agency	Stapleford & Byham, LLC	Sweeley/ McClain - Unanimous
12	Vacancy Board Chairman	William McKean	Chapman/ McClain - Unanimous
13	Bank Designation	Hamlin Bank & Trust Company	Sweeley/ McClain - Unanimous
14	Meeting Schedule	1st Wednesday @ 6:00 PM	Chapman/ Sweeley - Unanimous
15	State Convention Voting Delegate	David S. McClain	Sweeley/ Chapman - Unanimous
16	Advertising	Bradord Era	McClain/ Sweeley - Unanimous
17	Emergency Management Coordinator	Charles J. Daniels	Chapman/ Sweeley - Unanimous
18	Hilltop Fire Police Chief	James Graves	Sweeley/ Chapman - Unanimous
19	Building Code Officer/Inspector (UCC)	V. Bieser/ Erb Bldg. Inspections	Sweeley /Chapman - Sweeley, Chapman - Aye McClain - Nay
20	Building Code Inspector (UCC)	Code Inspections, Inc.	Chapman/ Sweeley - Chapman, Sweeley - Aye McClain - Nay
21	Time keeper	Christopher P. Chapman	McClain/ Sweeley - Unanimous
22	Safety Officer	Roy A. Burt	Sweeley/ Chapman - Unanimous
23	Open Records Officer	Melissa Jo Smith	Chapman/ McClain - Unanimous
24	Tax Collection Voting Delegate/Alternate	Sara Younkins/Jan M. Knight	Sweeley/ Chapman - Unanimous
25	UCC Appeals Board Members (3)	Mark Vossler	Sweeley/ Chapman - Unanimous
		Mike Tanner	Sweeley/ Chapman - Unanimous
		William Gallup	Sweeley/ Chapman - Unanimous
26	Employee	Christopher P. Chapman	Sweeley/ McClain - Unanimous
27	Employee	Roy A. Burt	Chapman/ Sweeley - Unanimous
28	Employee- Part-time (as needed)	Chester J. Tanner, II	Chapman/ Sweeley - Unanimous
29	CDL Drug Testing Program	Occupational Health Systems	Sweeley/ McClain - Unanimous
30	All other resolutions, appointments and ordinances remain the same.		Chapman/ Sweeley - Unanimous

The Minutes of the December 3, 2014 meeting were unanimously approved by motion of Supv McClain/2nd Sweeley.

TREASURER’S REPORT showed the following bank balances:

	GENERAL FUND	STATE AID	SEWER	Period of General Fund	12/1/14 to 12/31/14	
Petty Cash	81.07	-	114.31		Receipts	\$ 24,163.91
Checking	52,907.31	1,460.49	13,452.13		Expenses	\$ 45,038.43
Savings	307,552.93	70,560.22	46,300.80		Checks No.	6518-6548
NWS - Savings	107,220.19	-	-			
Impact Fee	2,162.23	-	-	State Aid	Receipts	\$ -
	<u>\$ 469,923.73</u>	<u>\$ 72,020.71</u>	<u>\$ 59,867.24</u>		Expenses	\$ -
					Checks No.	None
EXPENSES:	<u>\$ 19,047.42</u>	<u>\$ -</u>	<u>\$ 4,868.46</u>			

A motion was made by Supv Sweeley/2nd McClain, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supv Sweeley/2nd McClain, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$ 23,915.88, including Sewer Expenses of \$ 4,868.46.

PUBLIC HEARD:

- 1) E. Gallup asked for a brochure on E-One grinder pumps, questioned road boring permits and why Foster Township didn’t build their own treatment plant. He also asked about Road Master salary.
- 2) J. Stratton read a statement from the Citizen Committee regarding our roads, ditches, mowing and brush.
- 3) M. Vandermark noted activity at the Cyclone treatment plant and questioned the cost savings of having two treatment plants. She asked Melissa to find out why Foster Township didn’t build their own treatment plant.

COMMUNICATIONS:

- 1) The PSATS news bulletins were received, Chapman noted that the 2015 IRS mileage rate is 57.5 cents per mile. Also Labor and Industry established 2015 bid limits increased from \$19,100 to \$19,400 and telephone quotes increased from \$10,300 to \$10,500.
- 2) Supv. McClain and Sec’y Smith expressed interest in attending the 93rd Annual PSATS Educational Conference & Trade Show being held April 19-22, 2015 in Hershey.

OLD BUSINESS:

- 1) a. A motion was made by Supv Sweeley/2nd Chapman, to approve payment of Requisition No. 12. Motion carried unanimously.
 b. Bloomgren presented Sewer Project Phase II, Memo No. 52.
 c. Progress is being made with the Inter-municipal Sewer Agreement with Lafayette Township.
- 2) A motion was made by Chapman/2nd McClain to adopt Ordinance No. 90, Authorizing the Participation of Keating Township in the PSATS Unemployment Compensation Group Trust Pursuant to the PA Intergovernmental Cooperation Law. Motion carried unanimously.
- 3) The annual Chapter 94 - Rules & Regulations of the PA DEP- must be completed before January 31, 2015.

NEW BUSINESS:

- 1) It was determined to retain the amount of the Township Treasurer’s 2015 bond of \$ 800,000. Supv. Chapman will sign the Certificate of Election for Treasurer Smith.
- 2) The Annual Occupational Health System’s Commercial Driver’s License (CDL) Contract and CDL Agreement were signed by Chairman Chapman, via motion of Supv. Chapman/2nd Sweeley. Motion carried unanimously.
- 3) A motion was made by Supv. Sweeley/2nd Chapman, to adopt Resolution No. 2015-A, accepting SEO Fantaskey’s 2015 Fee Schedule for the Sewage Enforcement Officer. Motion carried unanimously. It was noted there were several increases and additions.
- 4) A copy of DEP’s letter sent to Smethport Borough regarding the Smethport Flood Protection Program inspection was received. The inspection produced a “Minimally Acceptable” rating. Keating’s involvement with the project relates to mowing along Potato Creek.
- 5) No interest was shown for the upcoming workshop.
- 6) It was unanimously agreed, by motion of Supv. Sweeley/2nd Chapman, to issue a development permit to V. Cover.
- 7) It was announced the Township Auditor’s Organizational Meeting will be held on Tuesday January 6, 2015 at 6pm.

NEXT MEETING: will be held on February 4, 2015 at 6:00 pm in the Township Building.

ADJOURNMENT: was heard at 6:42 pm.

Respectfully submitted,

Melissa Jo Smith,
 Secretary-Treasurer