

The Keating Township Supervisors met on February 5, 2020 in the Township Building with Chairman David McClain bringing the meeting to order and leading the Pledge of Allegiance. Supervisors McClain, Wheeler and Covert, Secretary/Treasurer Birosh and ten (10) township residents attended the meeting.

The Minutes of the January 6, 2020 Organizational Meeting and Monthly meeting, and the Workshop of January 22, 2020 were unanimously approved by motion of McClain/2<sup>nd</sup> Wheeler.

**TREASURER’S REPORT** showed the following bank balances:

	<b>GENERAL FUND</b>	<b>STATE AID</b>	<b>SEWER</b>	Period of	1/1/2020 - 1/31/2020	
Petty Cash	145.28		409.36	General Fund	Receipts	\$ 24,009.98
Hamlin-Checking	56,896.80	1,381.44	41,954.72		Expenses	\$ 34,114.98
PLIGT-Savings	586,210.65	144,929.07	586,109.51		Interest Incom	\$ 1,232.75
Hamlin-MM	1,973.07				Checks No.	8469 - 8499
Hamlin - Impact	94,323.71			State Aid	Receipts	\$ -
Hamlin - Road Bond	107,561.73				Expenses	\$ 9,760.34
NWS-Checking			20,684.34		Interest Incom	\$ 190.49
					Checks No.	3232 - 3234
	\$ 847,111.24	\$ 146,310.51	\$ 649,157.93	Sewer	Receipts	\$ 86,938.08
					Expenses	\$ 64,878.95
UNPAID EXPENSES	\$ 38,103.06	\$ -	\$ 30,113.05		Interest Incom	\$ 889.01
PAID EXPENSES	NONE	NONE	NONE		Check No.	3135 - 3150

A motion was made by Supervisor Covert/2<sup>nd</sup> Wheeler to accept the Treasurer’s Report, pending audit. Motion carried unanimously.

By motion of Supervisor Covert/2<sup>nd</sup> Wheeler, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of \$68,216.11, including sewer expense of \$30,113.05.

**PUBLIC HEARD:**

Mr. Donald Vandermark asked if the poor condition of the roads would become a liability to the township were someone to have an accident. Supervisor McClain explained that the township has insurance to cover those types of events. Supervisor McClain also spoke about the plans to begin working on the roads as soon as weather allows.

Mr. Eric Barber, Deputy Chief of the Smethport Fire Department stated that the department was entertaining the idea of billing insurance companies for services rendered during calls. The money raised would be used toward the purchase of new equipment. He is asking that the township consider passing an ordinance for this billing. A model ordinance was provided to the Supervisors for review. After discussion, it was decided by the Supervisors that the matter would be taken under advisement. Mr. Barber agreed to provide additional information as it becomes available. Mr. Barber also advised that the department has a new utility truck that should be in service within a week or so.

Margaret Vandermark wanted to know if PA One Call had been contacted before the Verizon Line was hit. Supervisor McClain stated that yes, PA One Call had been contacted. She also asked about a “walk behind” to fix potholes. Supervisor Wheeler thought that it was a walk behind roller. Township roadworkers use their trucks for this purpose because they are usually heavier. Ms. Vandermark also asked how long training of the Secretary would go on. She also wanted to know why the part-time clerk was not training the new Secretary? Supervisor McClain stated that the part-time clerk has been very helpful but, has not been trained in all aspects of the Secretary position. Ms. Vandermark offered information about a training session that was being offered near Erie. Supervisor McClain stated that there is a training session for the Secretary that will be voted on later in the meeting.

**BIDS:** None

**COMMUNICATIONS:**

- 1) The Supervisors decided that for now, the Secretary should make arrangements to attend the meeting. It may be decided in future that one of the Supervisors will also attend.
- 2) The PSATS News Bulletin was received. Supervisor McClain stated that the 2020 IRS mileage rate would be 57.5 cents per mile.
- 3) Supervisor McClain stated that volunteers were still needed for the US Census. Township resident Shelly Wheeler volunteered.
- 4) Supervisor McClain stated that he would like to pursue opportunities with the DCNR Grant program for the ballfield and other community projects.
- 5) Supervisor McClain mentioned the DEP's intention to evaluate local streams for re-designation.
- 6) Supervisor McClain stated that he would like to consider researching the repair of the dikes around Potato Creek as part of the Flood Mitigation Program grants.
- 7) Township received the Hamlin Library January report.
- 8) The Supervisors agreed to pursue the Workforce Solutions Internship Program and the CareerLink Veteran Program.

**OLD BUSINESS:**

- 1) Supervisor McClain went over the Phase III update indicating that we are in the final stages of receiving the Notice to Proceed to be followed by the Pre-Construction meeting. He also stated that all funding is in place, and that the township has pursued all grants or sources of funding available to the township. Charges for services and any increases will be determined when the entire project costs are better understood.
- 2) A motion was made by Supervisor Covert/2<sup>nd</sup> McClain to pay Requisition #51 in the amount of \$62,357.43. Motion carried unanimously.
- 3) A motion was made by Supervisor McClain/2<sup>nd</sup> Wheeler to advertise the East Valley and Bordell Road Grind for bid. Motion carried unanimously.
- 4) The Supervisors discussed the Aiken and Pit Hole Water sewer accounts. Supervisor Covert has installed a meter to monitor Aiken's usage. It was agreed to maintain monthly charges as they are and continue collecting data to determine if any changes need to be made.
- 5) A motion was made by Supervisor Covert/2<sup>nd</sup> Wheeler to purchase forks and a jib boom for the loader with the purchase not to exceed \$9,625.00. Motion carried unanimously.

**NEW BUSINESS:**

- 1) A motion was made by Supervisor McClain/2<sup>nd</sup> Covert to advertise the 2001 Sterling Dump Truck for sale. Motion carried unanimously.
- 2) A motion was made by Supervisor Wheeler/2<sup>nd</sup> Covert to accept Resolution 2020-H to update the signers on the Northwest Bank credit card. Motion carried unanimously.
- 3) A motion was made by Supervisor Wheeler/2<sup>nd</sup> Covert to accept Electric Solutions, Inc. Generator Maintenance Agreement. Motion carried unanimously.
- 4) The Supervisors agreed to table discussion about the McKean County Planning Commission Act 13 Allocation in the amount of \$22,807.00.
- 5) Workshop – A motion was made by Supervisor McClain/2<sup>nd</sup> Wheeler to have Secretary Birosh attend PSATS Basic Training for Municipal Secretaries on March 31, 2020. Motion carried unanimously.
- 6) Assessor's Office – 11 changes with an increase of \$35,050.00
- 7) A motion was made by Supervisor McClain/2<sup>nd</sup> Wheeler to accept EconSteel's quote for the Valley Cross Road Bridge beams. Motion carried unanimously.

NEXT MEETING: March 4, 2020

NEXT WORKSHOP February 19, 2020

ADJOURNMENT 7:06PM

