

Minute Book – Page 1
Organization Meeting:
January 4, 2021

The Organization Meeting of the Keating Township Supervisors was held on January 4, 2021 at 6:00 pm in the Township Building with Temporary Chairman McClain opening the meeting and leading the Pledge of Allegiance. Supervisor Doug Covert, Supervisor David McClain, Supervisor Robert Wheeler, Temporary Secretary Trudi Bowser and four (4) others attended the meeting.

ORGANIZATION APPOINTMENTS were as follows:			
	Position	Appointee	Motion/2nd the motion
1	Chairman	David S. McClain	McClain/Covert - Unanimous
2	Vice-Chairman	Robert Wheeler	McClain/Covert - Unanimous
3	Secretary-Treasurer	Trudi Bowser	McClain/Covert - Unanimous
4	Clerk		McClain/Covert - Unanimous
5	Earned Income Tax Collector	Berkheimer Associates	McClain/Covert - Unanimous
6	Tax Collector Deputy	Dawn Babcock	McClain/Covert - Unanimous
7	Roadmaster/Employee	David A. Vossler	McClain/Covert - Unanimous
8	SEO/Alternate	Todd S. Fantaskey/ Nick Melnick	McClain/Covert - Unanimous
9	Solicitor	Anthony J. Alfieri & Tyler Hannah	McClain/Covert - Unanimous
10	Third Party Collection Agency	District Judge William Todd	McClain/Covert - Unanimous
11	Vacancy Board Chairman	Robert Bosworth	McClain/Covert - Unanimous
12	Bank Designation	Hamlin Bank & Trust Company	McClain/Covert - Unanimous
13	Meeting Schedule	Wed-Feb 3rd ** Wed-Mar 3rd ** Wed-Apr 7th Wed-May 5th ** Wed-June 2nd ** Wed-July 7th Wed-Aug 4th ** Wed-Sept 1st ** Wed-Oct 6th Wed-Nov 3rd ** Wed-Dec 1st	Covert/Wheeler - Unanimous
14	State Convention Voting Delegate	Secretary/Treasurer or Supervisor	Covert/Wheeler - Unanimous
15	Advertising	Bradford Era	Covert/Wheeler - Unanimous
16	Emergency Management Coordinator	Dana Spittler	Covert/Wheeler - Unanimous
17	Hilltop Fire Police Chief	Tim Burkett	Covert/Wheeler - Unanimous
18	Building Code Officer/Inspector (UCC)	Mark Grassi, Kelmar Services, LLC	Covert/Wheeler - Unanimous
19	Building Code Inspector (UCC)		Covert/Wheeler - Unanimous
20	Time keeper	Trudi Bowser	Covert/Wheeler - Unanimous
21	Safety Officer	Jason Larsen	Covert/Wheeler - Unanimous
22	Open Records Officer		Covert/Wheeler - Unanimous
23	Tax Collection Voting Delegate/Alternate	Sandy Vossler/Jan M. Knight	Covert/Wheeler - Unanimous
24	UCC Appeals Board Members (3)	Mark Vossler Dave Kibble William Gallup	Covert/Wheeler - Unanimous Covert/Wheeler - Unanimous Covert/Wheeler - Unanimous
25	CDL Drug Testing Program	Occupational Health Systems	Covert/Wheeler - Unanimous
26	All other resolutions, appointments and ordinances remain the same.		Wheeler/Covert - Unanimous

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Monthly Meeting
January 4, 2021

The Minutes of December 2, 2020 meeting were unanimously approved by motion of Supervisor McClain/2nd Wheeler.

TREASURER’S REPORT showed the following bank balances:

	GENERAL FUND	STATE AID	SEWER	Period of	12/1/20 to 12/31/20	
Petty Cash	118.07	-	256.28	General Fund	Receipts	\$ 14,834.59
Hamlin-Checking	97,890.23	1,268.37	2,951.28		Expenses	\$ 443,507.48
PLIGT-Savings	589,272.06	153,664.08	763,583.99		Interest Incom	\$ 1,340.00
Hamlin-MM	1,979.24	-			Checks No.	8768-8798
Hamlin - Impact	120,359.60			State Aid	Receipts	\$ -
Hamlin - Road Bond	129,898.62				Expenses	\$ 17,763.58
Hamlin-Fire Escrow	7,504.77		-		Interest Incom	\$ 2.09
NWS-Checking		-	6,670.46		Checks No.	3269-3271
	\$ 947,022.59	\$ 154,932.45	\$ 773,462.01	Sewer	Receipts	\$ 25,497.80
					Expenses	\$ 15,614.17
UNPAID EXPENSES	\$ 29,062.75	\$ 2,988.84	\$ 11,828.69		Interest Incom	\$ 53.80
					Check No.	3296-3308

A motion was made by Supervisor Covert/2nd Wheeler, to accept the Treasurer’s Report, pending audit. Motion carried unanimously. By motion of Supervisor Covert/2nd Wheeler, it was unanimously agreed to pay the bills as listed with the exception to pay only \$452.26 of the Big Dog invoice on the Expense Report for a total of \$43,885.28, including Sewer Expenses of \$11,828.69.

PUBLIC HEARD: Supervisor Covert had voiced concerns to Cpl. Whisner of the Lewis Run State Police regarding overweight trucks driving on the Valley Crossroad bridge. The weight limit is 3 Tons. Supervisor Covert asked if there could be a way that we could get the portable scales to weigh an overweight truck that crosses the bridge. Cpl. Whisner stated that there is one trooper that is authorized with them but getting catching the person will be difficult.

BIDS: None

COMMUNICATIONS:

- 1) The PSATS news bulletin was received, Supervisor McClain noted that the 2021 IRS mileage rate dropped to 56 cents per mile. 2021 Bidding Limits: Minimum purchase amount that requires advertisement for bids increased from \$21,000 to \$21,300 for 2021. In addition, the minimum purchase amount for the telephone quotes increased from \$11,300 to \$11,500 for 2021.
- 2) Township received the PSATS News Bulletin for November and December.
- 3) Township received Hamlin Library December report.

OLD BUSINESS:

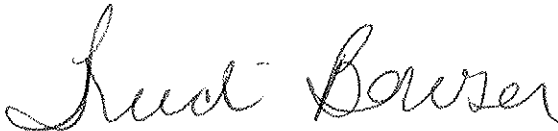
- 1) Supervisor McClain went over Phase III updates accepting Konzel Construction change order and extension letter.
- 2) A motion was made by Supervisor Covert/2nd Wheeler, to pay Requisition 62 in the amount of \$146,170.94. Motion carried unanimously.
- 3) Supervisor McClain went over a rough draft for ATV Ordinance with having Alfieri & Alfieri add a fee schedule and make a change to only 4-wheels. Supervisor Covert turned in a letter regarding his opinion on opening the township roads to ATV’s.

NEW BUSINESS:

- 1) A motion was made by Supervisor Wheeler/2nd McClain to adopt Resolution 2021-A to increase Roadmaster, laborers, part-time laborers, and Secretary/Treasurer by 25 cents per hour. Motion carried unanimously.
- 2) A motion was made by Supervisor Covert/2nd Wheeler to adopt Resolution 2021-B remove Penny Birosh and Terry Carlson from the Northwest Bank credit card. Motion carried unanimously.
- 3) A motion was made by Supervisor Wheeler/2nd Covert to adopt Resolution 2021-C to keep the tax levy for 2021 to two and one half (2 ½) mills on the dollar valuation of the lands in Keating Township. Motion carried unanimously.
- 4) A motion was made by Supervisor McClain/2nd Wheeler to appoint Haines & Co for CPA audit. Motion carried unanimously.
- 5) Township Auditor's Organizational Meeting will be held on Tuesday January 7, 2020 at 6pm.
- 6) A motion was made by Supervisor Covert/2nd Wheeler to appoint Roy Burt in the vacant auditor's position. Motion Carried unanimously.
- 7) Workshop – A motion was made by Supervisor McClain/2nd Covert to send the secretary/treasurer and a supervisor to the annual PSATS conference being held April 18 – 19th. Motion carried unanimously.
- 8) Assessor's Office – None

- 9) **NEXT WORKSHOP:** will be held on January 20, 2021 at 5:00 pm in the Township Building.
- 10) **NEXT MEETING:** will be held on February 3, 2021 at 6:00 pm in the Township Building.
- 11) **ADJOURNMENT:** was heard at 7:18pm.

Respectfully submitted, Trudi Bowser, Secretary/Treasurer



KEATING TOWNSHIP
Workshop Minutes
January 20, 2021 at 5PM

The Keating Township Supervisors met on January 20, 2021 at 5:00 pm in the Township Building with Supervisor Bob Wheeler bringing the workshop to order and leading the Pledge of Allegiance. Supervisor Covert, Roadmaster Vossler, and Secretary/Treasurer Bowser attended the meeting.

Public Heard: None

1. 2021 Road Projects: Supervisors and Roadmaster went over the proposed road projects for 2021. Roadmaster Vossler stated he would like to get another grader blade and talked about getting a level before grading the dirt roads. Super Covert gave some suggestions as to asking Duffy's to see their laser level at work. The grinding/reprofiling on Upper Bordell Road and 2 miles on East Valley was discussed. Other project possibilities will include seal coating, paving, chipping, berms, ditch cleaning and bridge repairs.
2. Discussion was made about getting ready to get stone quotes and pipe quotes.
3. The supervisors okayed having a check written to pay for the purchase of steel for the garage ceiling.
4. Discussion was done with the quote from Glenn O. Hawbaker to pave Bordell Crossroad from Rt. 446 to the bridge. Supervisor Covert suggested to write a letter to International Waxes about helping with the paving.
5. There was discussion to have the roadmaster continue to look for a truck. Wanted to have him check with costars.
6. Roadmaster Vossler brought up looking for the agreement on Kleisath Road to give our portion to the Nielson's.

ADJOURNMENT: was heard at 6:59pm.

Respectfully submitted, Trudi Bowser, Secretary/Treasurer

