Minute Book – Page 105
Organization Meeting:
January 6, 2014

The Organization Meeting of the Keating Township Supervisors was held on January 6, 2014 at 6:00 pm in the Township Building with Temporary Chairman Sweeley opening the meeting and leading the Pledge of Allegiance. Supervisors Clair (Buck) Sweeley, Christopher P. Chapman & David S. McClain, Sec'y Victoria M. Bickford, Harold Bloomgren and seven (7) others attended the meeting.

ORGANIZATION APPOINTMENTS were as follows:

	Position	Appointee	Motion/ 2nd the motion
1)	Chairman of the Board	Christopher P. Chapman	Sweeley/ McClain- Unanimous.
2)	Vice-Chairman	Clair Sweeley	Chapman/McClain- Unanimous.
3)	Secretary-Treasurer	Victoria M. Bickford	Sweeley/ Chapman- Unanimous.
4)	Clerk	Wanda W. Duffy	Sweeley/ McClain- Unanimous.
5)	Earned Income Tax Collector	Berkheimer Associates	Sweeley Chapman-Unanimous.
6)	Road Master	Clair Sweeley	Sweeley/ Chapman- Unanimous.
7)	Road Master	David A. Vossler	Sweeley/ Chapman- Unanimous.
8)	Sewage Enforcement Officer (SEO)/Alternate	Todd S. Fantaskey/Nick Melnick	Sweeley/ Chapman Unanimous.
9)	Solicitor	Anthony J. Alfieri	Sweeley/ McClain- Unanimous.
10)	Vacancy Board Chairman	William McKean	Chapman/Sweeley- Unanimous.
11)	Bank Designation	Hamlin Bank & Trust company	Sweeley/ McClain- Unanimous.
12)	Meeting Schedule	1st Wednesday @ 6:00 pm	Sweeley/ Chapman- Unanimous.
13)	State Convention Voting Delegate	David McClain	Sweeley/ Chapman- Unanimous.
14)	Advertising	Bradford Era	Chapman/McClain- Unanimous.
15)	Emergency Management Coordinator	Charles J. Daniels	Sweeley/ McClain- Unanimous.
16)	Hilltop Fire Police Chief	James Graves	Sweeley/ Chapman- Unanimous.
17)	Building Code Official/Inspector	Vance Bieser & Erb Bldg	Sweeley/ Chapman- Unanimous.
18)	Building Code Inspector	Code Inspections, Inc	Chapman/ Sweeley- Unanimous.
19)	Time-keeper	Christopher P. Chapman	Chapman/Sweeley- Unanimous.
20)	Safety Officer	Roy a. Burt	Sweeley/ Chapman- Unanimous.
21)	Open Records Officer	Victoria M. Bickford	Sweeley/ Chapman- Unanimous.
22)	Tax Collection Voting Delegate/Alternate	Sara A. Younkins/Jan M. Knight	Chapman/ Sweeley- Unanimous.
23)	UCC Appeals Board (Uniform Construction Code)	Mark Vossler,, Bill Gallup, Mike Tanner	Chapman/ Sweeley- Unanimous.
24)	Township Employee	Christopher P. Chapman	Sweeley/ McClain- Unanimous.
25)	Township Employee	Roy A. Burt	Sweeley/ McClain- Unanimous.
26)	Township Employee - Part-time (as needed)	Chester J. Tanner, II	Sweeley/ Chapman- Unanimous.
27)	CDL Drug Testing Program	Occupational Health Program	McClain/ Sweeley- Unanimous.

28) All other resolutions, appointments and ordinances remain the same.

The Minutes of the December 4 & December 10, 2013 meetings were unanimously approved by motion of Supv. Sweeley/2nd McClain.

TREASURER'S REPORT showed the following bank balances:

		INVESTMENT FUNDS	SAVINGS	SEWER	
Petty Cash	$ 100.00		$ 141919.23		
General Fund	2757.76	$ 233900.95	48884.74	Checking	$ 5602.92
State Aid	1489.30	55744.16		CDs	59829.44
	$ 4347.06	$ 289645.11	$ 190803.97		$ 65432.36

RECEIPTS: General Fund = $ 27,356.05 in December.
EXPENSES: General Fund = $ 67,395.35; (Checks #6149- 6181).
State Aid = $ 2,715.33; (Checks #2884-2888).

A motion was made by Supv Sweeley/2nd Chapman, to accept the Treasurer's Report, pending audit. Motion carried unanimously. By motion of Supv. Sweeley/2nd McClain, it was unanimously agreed to pay the bills as listed on the Expense Report for a total of $ 18,902.07, which includes Sewer Expenses of $ 1323.58.

Minute Book – Page 106
Organization Meeting:
January 6, 2014

PUBLIC HEARD: E. Gallup questioned the tentative meeting with the Hamlin Township Supervisors and their Engineer. Supv. Chapman assured Mr. Gallup that this meeting will be set up as soon as possible.

COMMUNICATIONS: 1) The monthly Hamlin Memorial Library Report showed no new township patrons during December. 2) The Smethport Fire Chief's December Report and the 2013 Yearly Report were received. 3) a) The December issue of PSATS' NewsBulletin was received. b) Supv. McClain expressed interest in attending the 92nd Annual PSATS Educational Conference & Trade Show being held April 13-16, 2014 in Hershey. c) The Supervisors had no nomination for the Road & Bridge Award being sponsored by PSATS. 4) DEP provided information on funding priority for Act 537 Sewage Facilities Planning assistance.

OLD BUSINESS: 1) a) The annual Chapter 94- Rules & Regulations of the PA DEP- must be completed before February 1, 2014. 2) a) Payment for Requisition No. 33 was unanimously approved by motion of Supv.Sweeley/2nd Chapman. b) It was noted that Felix & Gloekler, CPA, will soon begin the 2013 audit, required by Federal loan/grant regulations c) There is still no decision on acceptance of the Engineering Agreement amendment. 3) At a Public Hearing held on January 6, 2014 (immediately preceding this Organization Meeting) no comments were received regarding the transfer of a liquor license. Supv. McClain motioned, with 2nd heard from Supv. Sweeley, to adopt Resolution No. 2014-B, which supports the inter-municipal transfer of a liquor license to Vavalo's, in Gifford, PA. Motion carried unanimously . 4) It was unanimously determined, by motion of Supv. Chapman/2nd Sweeley, to increase the amount of the Township Treasurer's 2014 bond from $ 500,000. to $ 800,000. Supv. Chapman will sign the Certificate of Election for Treasurer Bickford.

NEW BUSINESS: 1) A motion was made by Supv. Sweeley/2nd McClain, to adopt Resolution No. 2014-A, accepting SEO Fantaskey's 2014 Fee Schedule for the Sewage Enforcement Officer. Motion carried unanimously. It was noted no increases were realized. 2) The Annual Occupational Health System's Commercial Driver's License (CDL) Contract and CDL Agreement were signed by Chairman Chapman. 3) The re-appointment of Stapleford & Byham, LLC (delinquent sewer accounts) was unanimously approved by motion of Supv. Sweeley/2nd Chapman. 4) A copy of DEP's letter sent to Smethport Borough regarding the Smethport Flood Protection Program inspection was received. The inspection produced a "Minimally Acceptable" rating. Keating's involvement with the project relates to mowing along Potato Creek. 5) The Township Auditors' Organization Meeting is to be held on January 7, 2014. The Supervisors will request a
1 ¼% ($ .25) hourly wage increase, to be passed on to the other Township employees, if granted by the Auditors.

NEXT MEETING: will be held on February 5, 2014 at 6:00 pm.

ADJOURNMENT: was heard at 6:58 pm.

Respectfully submitted,

Victoria Marie Bickford,
Secretary-Treasurer